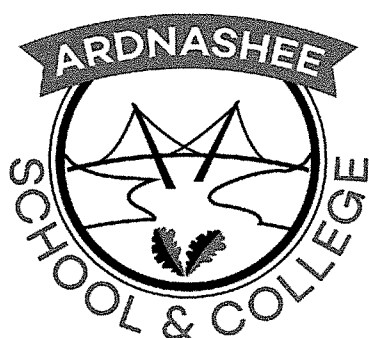


Ardnashee School and College

POLICY on the use of personal handling techniques as outlined in Team Teach



Updated by:

Review date:

Signature of Chairperson of the Board of Governors: _____

Signature of Principal: Dorenda Mallon VP 14/01/16

Principles

Personal Handling techniques, as outlined in Team Teach will be used in situations which require the safe handling of a pupil. Any staff using the strategies will be trained in their use. Any pupil requiring use of the strategies will have a Personal Handling plan, which will be reviewed every 6 weeks. Personal Handling strategies will only be used as a last resort. " Team –teach techniques seek to avoid injury to the service user, but it is possible that bruising or scratching may occur accidentally, and these are not seen necessarily as a failure of professional techniques, but a regrettable and infrequent side effect of ensuring that the service user remains safe". (George Matthews – TT Director)

Purpose

The purpose of the policy is to:

- Create a learning environment in which young people and adults feel safe.
- Protect every person in the school community from harm.
- Protect all pupils from any form of physical intervention which is unnecessary, inappropriate, excessive or harmful.

Practice

- Ensure that all staff are trained, and qualifications are updated, in Team Teach techniques.

- Develop and implement guidance for staff (teaching and non-teaching) so that they are clear about the circumstances in which they might use Team Teach Personal handling strategies.
- All incidents of Personal handling are recorded in the "bound and numbered "book.
- Parents/Guardians will be kept fully informed of any incidents
- Debriefing time is offered to all staff.
- PHP are reviewed every 6 weeks

Monitoring Evaluation & Audit

It is the responsibility of all individual teaching teams in implementing this policy to ensure its effectiveness is reviewed regularly.

It is the responsibility of all staff of Ardnashee School and College Community, to implement the procedures outlined above. Their effectiveness will be reviewed regularly at Leadership Team Meetings and department meetings.